

Transport Committee Meeting Report

Date: August 11th, 2018

Transport Committee Meeting No: 1

Date of Meeting: 11-Aug-2018

Venue: PIS Mangalore

Mr, T Srinivas Raju (Principal), Mr. Lokesh DV (RTM), Mrs. Reema Nayak (HM), Mr. Nithesh Kumar (AO), Mr. Mohan Raj (Transport Contractor), Mrs Gayathri (Teacher Member), Mr. Machendra (PJK Parent), Mrs. Nalini Kulkarni (PJK Parent), Mr. Sanmathi Kumar(PIS Parent), Mrs. Shaushana (PIS Parent), Mrs. Rosanna Goveas (PIS Parent), Mr. Ashwath (PIS Parent), Mrs. Shilpa (PIS Parents)

Sl. No	Agenda Point	Description	
1.	Supreme Court and RTO Guidelines	<p>RTM Explained the Supreme court and RTO guidelines of the bus. The Guidelines explained are as follows:</p> <ul style="list-style-type: none">- Documents of the bus: Permit from the concern district RTO should be taken and no Buses will travel beyond the district limits.- School Transport Committee: Every school should have transport committee and Committee should verify the documents of the bus, Fire extinguisher, First Aid etc to ensure all safety measures have been adopted in the Vehicle.- Vehicle should be fitted with speed governor and speed to fixed for 40 kmph.- The body of school bus should be yellow in colour.- If Children age below 12 years, the number of children carried shall not exceed 1 ½ time the permitted seating capacity- School bus should have valid insurance.- The Driver of school bus should have valid license with minimum 5 Year Experience- The contact address and contact number of the school must be displayed on the body of school bus.- Bus should contain student list with address and contact number of the students	

		travelling in the respective bus.	
2.	Podar Safety Policy	<ul style="list-style-type: none"> - Two lady attenders are provided in each bus - Driver partition area made in bus. So that the driver is not disturbed by children while driving the bus - 10Kg fire extinguisher is fitted in each bus - All Transport Staff Police verification is done to ensure no criminal records of individual. - Daily checklist is provided to drivers. The driver will check the bus as per the checklist everyday to ensure the condition of the bus and to avoid break downs. - PJK Students, Children are hand over to the parents/authorized person and counter sign of parent/authorized person is taken at pick up and drop. - At drop point if parent/authorized person of student is not present. Such Children shall be taken back to school and their parents should be called to pick the child. - GPS Tracking system is provided in all the buses and details to track the buses are shared with Parents. - Emergency Number, Driver Details and Students list with address and Phone number list is present in all the buses. - All transports staff has undergone Mandatory training like behaviour training, Fire extinguisher Training and First aid Training. 	
3.	CCTV Footage	CCTV Footage is downloaded weekly once (Saturday). Downloaded footage is saved in the server computer which is placed in Computer lab.	
4.	Interaction with Parents	<ul style="list-style-type: none"> - Parents should call School Office for transport related communication - In case of emergency, Parents should call Lady Attender and not driver. - Parents who are all presented for meeting are very happy with Podar Transport system and no issues / complaints received in the meeting. 	

