Affiliation No.: 1131187

Opp To Sai Mandir, Jalna Road, Sundarwadi Chh. Sambhajinagar, Maharashtra - 431007

Tel: 74149 58599 / 82917 00670

Email Id: principal.aursundarwadi@podar.org www.podareducation.org



Date:-19/06/2025

PODAR INTERNATIONAL SCHOOL (CBSE), Sunadarwadi formed Internal Complaints Committee under Act 2013.

Attendees

Sr.No	Name of Members	Designation	Signature				
	Presiding Officer						
1	MS. Vaishali Joshi	Principal	200				
Committee Member							
1	Janhvi Channe	Coordinator	down				
2	Swati Thoratthe	Coordinator	Smithorhoule				
3	Mr . Amol Pandav	Teacher (HOD English Dept.)	Andrisy				
External Member							
1	Mrs.Sangeeta Tambat	Advocate					

We All Attended Internal Complaints Committee Formation meeting

Principal
Podar International School
Sundarwadi, Aurangabad

AFFILIATION NO. SER 1131187 *



Sundarwadi, Chh.Sambhajinagar

Internal Complaints Committee (ICC) 2025-26

PODAR INTERNATIONAL SCHOOL (CBSE), SUNDARWADI FORMED <u>INTERNAL COMPLAINTS</u>

<u>COMMITTEE</u> UNDER ACT 2013.

ATTENDANCE OF MEETING DATED: 19.06.25

Sr No	Name	Designation	Sign
1	Vaishali Joshi	Principal	Jigii
2	Nayana Avhad	HM	Wallood J.O
3	Shailesh Swami	Admin Officer	
4	Nutan Mahajan	Accountant	1200
5	Nehali Khoche	FDE	relati
6	Ankush Ghotekar	Librarian	Sings.
7	Aishwarya Aghav	Admission Counsellor	CACUT.
8	Ritika Pilania	Counsellor	Port
9	Rupali Sawale	Nurse	Guan
10	Naaz Khan	Teacher	All All
11	Ragini Bhole	Teacher	2
12	Manisha Nirmal	Teacher	While
13	Nivedita Dhamdhere	Teacher	
14	Upashree Mandal	Teacher	W.
15	Shweta Pechphule	Teacher	Augle.
16	Manisha Khanapure	Teacher	(0)3
17	Smita Salunke	Teacher	Path
18	Prachi Gajbhiv	Coordinator	00
19	Sushma Kendre	Teacher	SIL
20	Kalyani Raundal	Teacher	TUAL)
21	Vijay Joge	Teacher	
22	Shruti Mahajan	Teacher	Thy
23	Janhavi Channe	Coordinator	W.
24	Amol Pandav	Teacher	Amoune
25	Neha Kadri	Teacher	Hadari.
26	Swati Thorhatte	Coordinator	d'us.

39 Gauri Khedkar Prep Teacher Absent. 40 Pooja Rudrawar Prep Teacher Absent				
29 Arti Lathkar Teacher 30 Dilip Solunke Teacher 31 Sakshi Joshi Teacher 32 Sandip Kharat Computer Teacher 33 Renuka Gawande Computer Teacher 34 Mithun Ramgirwar Sports Teacher 35 Bhakti Gay/Kankar Sports Teacher 36 Bhagyashali Pawar Art Teacher 37 Yogesh Sananse Art Teacher 38 Rosy Pattanayak Prep Teacher 39 Gauri Khedkar Prep Teacher 40 Pooja Rudrawar Prep Teacher	27	Chanchal Rathi	Teacher	
30 Dilip Solunke 31 Sakshi Joshi 32 Sandip Kharat 33 Renuka Gawande 34 Mithun Ramgirwar 35 Bhakti Gaykankar 36 Bhagyashali Pawar 37 Yogesh Sananse 38 Rosy Pattanayak 39 Gauri Khedkar 40 Pooja Rudrawar Teacher Computer Teacher Sports Teacher Sports Teacher Art Teacher Art Teacher Result Frep Teacher Absent	28	Ganesh Puri	Teacher	EN.
Sakshi Joshi Teacher Sandip Kharat Computer Teacher Renuka Gawande Computer Teacher Mithun Ramgirwar Sports Teacher Bhakti Gaykankar Sports Teacher Art Teacher Yogesh Sananse Rosy Pattanayak Prep Teacher Absent Absent	29	Arti Lathkar	Teacher	Asab
Sakshi Joshi 32 Sandip Kharat 33 Renuka Gawande 34 Mithun Ramgirwar 35 Bhakti Gaykankar 36 Bhagyashali Pawar 37 Yogesh Sananse 38 Rosy Pattanayak 39 Gauri Khedkar 40 Pooja Rudrawar Somputer Teacher Computer Teacher Sports Teacher Art Teacher Art Teacher Prep Teacher Absent	30	Dilip Solunke	Teacher	hi
Renuka Gawande Computer Teacher Mithun Ramgirwar Sports Teacher Bhakti Gaykankar Sports Teacher Bhagyashali Pawar Art Teacher Yogesh Sananse Art Teacher Rosy Pattanayak Prep Teacher Gauri Khedkar Prep Teacher Prep Teacher Absent	31	Sakshi Joshi	Teacher	530
Mithun Ramgirwar Sports Teacher Bhakti Gaykankar Sports Teacher Sports Teacher Art Teacher Yogesh Sananse Rosy Pattanayak Prep Teacher Absent.	32	Sandip Kharat	Computer Teacher	female.
Bhakti GayMankar Sports Teacher Bhagyashali Pawar Art Teacher Powor Art Teacher Powor Art Teacher Powor Art Teacher Prep Teacher Rosy Pattanayak Prep Teacher Absent 40 Pooja Rudrawar Prep Teacher Absent Absent	33	Renuka Gawande	Computer Teacher	0
36 Bhagyashali Pawar Art Teacher 37 Yogesh Sananse Art Teacher 38 Rosy Pattanayak Prep Teacher Rosy Pattanayak 39 Gauri Khedkar Prep Teacher Absent. 40 Pooja Rudrawar Prep Teacher Absent.	34	Mithun Ramgirwar	Sports Teacher	Mar.
36 Bhagyashali Pawar Art Teacher 37 Yogesh Sananse Art Teacher 38 Rosy Pattanayak Prep Teacher Rosy Pattanayak Prep Teacher Absent. 40 Pooja Rudrawar Prep Teacher Absent.	35	Bhakti Ga y) iankar		PSIOLO
37 Yogesh Sananse Art Teacher 38 Rosy Pattanayak Prep Teacher Resultance Absent. 39 Gauri Khedkar Prep Teacher Absent. 40 Pooja Rudrawar Prep Teacher Absent.	36			- Dawaz
39 Gauri Khedkar Prep Teacher Absent. 40 Pooja Rudrawar Prep Teacher Absent	37	Yogesh Sananse	Art Teacher	W. Committee of the com
40 Pooja Rudrawar Prep Teacher Absent	38	Rosy Pattanayak	Prep Teacher	RosmPattanoix
40 Pooja Rudrawar Prep Teacher Absent	39	Gauri Khedkar	Prep Teacher	Absent.
41 Sonal Darade Prep Teacher Broads	40	Pooja Rudrawar	Prep Teacher	Absent
	41	Sonal Darade	Prep Teacher	As Darade
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Principal
Podar International School
Sundarwadi, Aurangabad



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Email Id: principal.aursundarwadi@podar.org www.podareducation.org



To, Ms . Vaishali Joshi (Principal)

We are pleased to inform you that Management has nominated you on the Internal Committee constituted under The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 in our organization. There are certain terms and conditions binding on you owing to your appointment as an IC member, which are as follows

- 1. Your membership on the Internal Committee is in the capacity of *Presiding Officer* w.e.f 19/06/2025
- 2. You are required to undergo an orientation program and capacity building programs organized for Internal Committee as and when it is scheduled. You will make yourself available for quarterly meeting of IC members.
- You will be contributing to the internal committee proceedings in a very impartial, unbiased and neutral way, irrespective of the any past or present working relationship with the complainant or respondent or witness.
- 4. You will abide by the Non-Disclosure obligation as per Section 16 of the Act and you will not be disclosing any information related to IC proceedings to anyone within or outside the organization.
- 5. The term for this appointment is maximum 3 years from the date of the nomination.

Thanking you and looking forward to your active contribution in prevention of sexual harassment at PIS, Sundarwadi. Please sign the duplicate copy of this letter as your acknowledgement and acceptance of the above terms.

Best regards,

Authorized Signatory

Place: PIS, Sundarwadi, Chh Sambhajinagar

Date: 19/06/2025

Accepted _

Place: PIS, Sundarwadh, Chh Sambhajinagar

Date: 19/06/2025



Affiliation No.: 1131187

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NOMINATION, NON DISCLOSURE AND CONFIDENTIALITY

To, Ms.Janhavi Channe (Coordinatior)

We are pleased to inform you that Management has nominated you on the Internal Committee constituted under The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 in our organization. There are certain terms and conditions binding on you owing to your appointment as an IC member, which are as follows

- 1. Your membership on the Internal Committee is in the capacity of *Internal Member* w.e.f 19/06/2025
- 2. You are required to undergo an orientation program and capacity building programs organized for Internal Committee as and when it is scheduled. You will make yourself available for quarterly meeting of IC members.
- 3. You will be contributing to the internal committee proceedings in a very impartial, unbiased and neutral way, irrespective of the any past or present working relationship with the complainant or respondent or witness.
- 4. You will abide by the Non-Disclosure obligation as per Section 16 of the Act and you will not be disclosing any information related to IC proceedings to anyone within or outside the organization.
- 5. The term for this appointment is maximum 3 years from the date of the nomination.

Thanking you and looking forward to your active contribution in prevention of sexual harassment at **PIS**, **Sundarwadi**. Please sign the duplicate copy of this letter as your acknowledgement and acceptance of the above terms.

Best regards,

Authorized Signatory

Place: PIS, Sundarwadi, Chh Sambhajinagar

Date:- 19/06/2025

Accepted

Place: PIS, Sundarwadi, Chh Sambhajinagar

Date:- 19/06/2025



Affiliation No.: 1131187

Opp To Sai Mandir, Jalna Road, Sundarwadi Chh. Sambhajinagar, Maharashtra - 431007

Tel: 74149 58599 / 82917 00670

Email Id: principal.aursundarwadi@podar.org

www.podareducation.org



NOMINATION, NON DISCLOSURE AND CONFIDENTIALITY

To, Ms.Swati Thoratthe (Coordinatior)

We are pleased to inform you that Management has nominated you on the Internal Committee constituted under The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 in our organization. There are certain terms and conditions binding on you owing to your appointment as an IC member, which are as follows

- 1. Your membership on the Internal Committee is in the capacity of *Internal Member* w.e.f 19/06/2025
- 2. You are required to undergo an orientation program and capacity building programs organized for Internal Committee as and when it is scheduled. You will make yourself available for quarterly meeting of IC members.
- 3. You will be contributing to the internal committee proceedings in a very impartial, unbiased and neutral way, irrespective of the any past or present working relationship with the complainant or respondent or witness.
- 4. You will abide by the Non-Disclosure obligation as per Section 16 of the Act and you will not be disclosing any information related to IC proceedings to anyone within or outside the organization.
- 5. The term for this appointment is maximum 3 years from the date of the nomination.

Thanking you and looking forward to your active contribution in prevention of sexual harassment at **PIS**, **Sundarwadi**. Please sign the duplicate copy of this letter as your acknowledgement and acceptance of the above terms.

Best regards,

Authorized Signatory

Place: PIS, Sundarwadi, Chh Sambhajinagar

Date: - 19/06/2025

Accepted

Place: PIS, Sundarwadi, Chh Sambhajinagar

Date:- 19/06/2025

Affiliation No.: 1131187

Opp To Sai Mandir, Jalna Road, Sundarwadi Chh. Sambhajinagar, Maharashtra - 431007

Tel: 74149 58599 / 82917 00670

Email Id: principal.aursundarwadi@podar.org www.podareducation.org



NOMINATION, NON DISCLOSURE AND CONFIDENTIALITY

To, Mr.Amol Pandav (Teacher)

We are pleased to inform you that Management has nominated you on the Internal Committee constituted under The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 in our organization. There are certain terms and conditions binding on you owing to your appointment as an IC member, which are as follows

- 1. Your membership on the Internal Committee is in the capacity of *Internal Member* w.e.f 19/06/2025
- 2. You are required to undergo an orientation program and capacity building programs organized for Internal Committee as and when it is scheduled. You will make yourself available for quarterly meeting of IC members.
- 3. You will be contributing to the internal committee proceedings in a very impartial, unbiased and neutral way, irrespective of the any past or present working relationship with the complainant or respondent or witness.
- 4. You will abide by the Non-Disclosure obligation as per Section 16 of the Act and you will not be disclosing any information related to IC proceedings to anyone within or outside the organization.
- 5. The term for this appointment is maximum 3 years from the date of the nomination.

Thanking you and looking forward to your active contribution in prevention of sexual harassment at **PIS**, **Sundarwadi**. Please sign the duplicate copy of this letter as your acknowledgement and acceptance of the above terms.

Best regards,

Authorized Signatory

Place: PIŞ, Şundarwadi, Chh Sambhajinagar

Date:- 19/06/2025

Accepted

Place: PIS, Sundarwadi, Chh Sambhajinagar

Amblewisd

Date:- 19/06/2025



Affiliation No.: 1131187

Opp To Sai Mandir, Jalna Road, Sundarwadi Chh. Sambhajinagar, Maharashtra - 431007

Tel: 74149 58599 / 82917 00670

Email Id: principal.aursundarwadi@podar.org www.podareducation.org



NOMINATION, NON DISCLOSURE AND CONFIDENTIALITY

To,
Ms. Sangeeta Tambat
(Advocate)

We are pleased to inform you that Management has nominated you on the Internal Committee constituted under The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 in our organization. There are certain terms and conditions binding on you owing to your appointment as an IC-member, which are as follows

- 1. Your membership on the Internal Committee is in the capacity of an External member w.e.f 19/06/2025 on an honorary basis.
- 2. You are required to undergo an orientation program and capacity building programs organized for Internal Committee as and when it is scheduled. You will make yourself available for quarterly meeting of IC members.
- 3. You will be contributing to the internal committee proceedings in a very impartial, unbiased and neutral way, irrespective of the any past or present working relationship with the complainant or respondent or witness.
- 4. You will abide by the Non-Disclosure obligation as per Section 16 of the Act and you will not be disclosing any information related to IC proceedings to anyone within or outside the organization.
- 5. The term for this appointment is maximum 3 years from the date of the nomination.

Thanking you and looking forward to your active contribution in prevention of sexual harassment at **PIS**, **Sundarwadi**. Please sign the duplicate copy of this letter as your acknowledgement and acceptance of the above terms.

Best regards,

Authorized Signatory

Place: PlŞ, Sundarwadi, Chh Sambhajinagar

Date:- 19/06/2025

Accepted

Place: PIS, Sundarwadi, Chh Sambhajinagar

Date:- 19/06/2025

