

**PODAR INTERNATIONAL SCHOOL- CHINCHWAD**

**PARENTS TEACHERS ASSOCIATION**

**Minutes of Meeting**

**Parents Teachers Committee Meeting (PTA)**

Meeting Date: 09/10/2021

Venue: II D (Ground Floor)

Time: 11:00 am

Present Members:

Mr. Jayant Magar

Ms. Gunjan Chitale

Mr. Ramesh Behera

Ms. Shehanaz Cottar

Mr. Swapnil Rananavare

Ms. Archana Karande

Ms. Manisha Ghosarwade

Ms. Ravjeet Jabbal

Ms. Namita Kumari

Ms. Paranali Chaudhary

Ms. Manjushree Rode

Ms. Aparna Mane Deshmukh

Ms. Arti Atre

Ms. Shweta Deshmukh

Ms. Sushila Yadav

Ms. Smita Neve

Ms. Sachita Nanekar

The Chairman welcomed all the EPTA Members for the Physical Meeting and asked the EPTA Members to introduce themselves.

A virtual meeting was planned on the 5th of October 2021, but as the EPTA members requested for physical meeting on Saturday it was scheduled for 9<sup>th</sup> October 2021.

**The Chairman informed that the school started on the 7th of October 2021 for Grade VIII to XII following proper Covid protocols. On the first day 164 students attended and it increased thereafter. Consent forms have been shared with parents and the number of students will increase once Transport starts. Two installments for Transport fees have been informed to parents. The school transport buses for students have been serviced and sanitized thoroughly for students. Bus drivers and didi's have completed their vaccinations.**

**The Chairman informed that the School reopening video has been shared with parents. Children who reported to school were very happy. The teachers also shared that the children have started interacting during physical classes.**

The students come in at 7:30 am begin their day with assembly and the classes start at 8:00 am. The school now follows Hybrid mode of teaching.

Mr. Behera questioned number of students allowed to sit in one class.

**The Chairman replied we allow 50% in one class i.e. 20 students each.**

The Vice Chairman Mr. Magar inquired about the vaccination status of the staff

**The Chairman informed the members that 98% of the staff is vaccinated only 2% has completed their first dose due to medical reason**

The Vice Chairman Mr Magar added that the parents were very happy and satisfied with the way teachers are conducting virtual classes. The students need to be more proactive in their studies.

**The Chairman said teachers are using lot of teaching Apps to make studies more interesting and students were giving a good response and many activities and competitions are conducted.**

The EPTA members and the Chairman agreed that during this pandemic, parents involvement is required to monitor the child's involvement in class.

The Vice Chairman Mr. Magar asked the Chairman if any obstacles are being observed during the recent reopening of the school.

**The Chairman replied that everything is completely taken care of but there is vacancy for two teachers in middle school. A circular will be shared amongst parents too, to enquire if there is any suitable candidate though the HR is doing its best and sharing suitable candidates.**

The Vice Chairman Mr. Magar suggested for Guest Lectures should be kept for students as well as teachers. The Chairman said we have various lectures for students. Mr Magar said he himself conducts lot of Guest Lectures on various topics .

Mr. Behera enquired about the Risk Litigation Plan if any child is found sick

**The Chairman said that if the child is found unwell then immediately the child will be quarantined in a class and the complete school is fumigated and sanitized , parents are requested not to send their children to school if they are not well or if someone at home is unwell , thermal check and oxy meter check is made compulsory, wearing of mask, hand sanitization is compulsory.**

Mr. Behera questioned if Std X and XII Board exams are to conducted offline and if any child is having cold, what action would be taken.

**The Chairman said that fresh dates are given by CBSE BOARD in such cases. Thats the reason internals play a very important role. Last years board results of Std X and XII was a consolidated result of Internals and previous years marks.**

The Vice Chairman Mr. Magar requested to the Chairman that the reopening of the school , transport details , number of attendants, status of teachers vaccination could be shared through a PPT for the forth coming Open House on the 14<sup>th</sup> October 2021 which was affirmed by the Chairman.

Mr. Magar asked about Fee for the children who have lost their parents. He also suggested for an EMI facility for payment of fees which would be helpful to all the parents facing financial loss. This policy was being followed by Mumbai University which has proved to be helpful.

**The Chairman replied that such cases and parents who have suffered financial losses are referred to the Management who have provided huge concession and even waived off fees in certain cases. The Chairman said that she would take up the EMI request to the Management and see to it if it can be introduced for the remaining months of this Academic Year.**

Mrs. Gunjan shared that parents are complaining about assignments being given by teachers with no proper information. The messages sent by teachers are one liner on Whatsapp and parents get confused and keep asking each other. Since there are two platforms Betweenus and Google classroom it was requested if teachers can give proper instructions.

**The Chairman said we have portal where all submission are to be done and Google classroom for notes. Worksheets are to be uploaded on Google classroom. Mr. Magar suggested to introduce a hyperlink on portal , where directly parent can click and enter Google classroom and access it.**

As in the last meeting Mr. Magar suggested to have Whatsapp group for EPTA, the Chairman agreed for it.

Ms. Gunjan shared during the lecture held on Friday two teachers were teaching simultaneously in the same class hence student could not concentrate on their studies.

**The Chairman replied that care will be taken that such instances do not repeat again.**

Mr. Magar asked the teachers to put forth their suggestions so that it can be passed on to the parents.

Following points were put forth:

1. Only 30 to 35 students attend the online class.
2. Parents do not revert to messages sent by teachers.
3. Teacher have to take repeated follow up to complete the Internals
4. Attendance tracker has been introduced, so that the teacher is aware about the attendance of the child.
5. Students do not have stamina to sit for 45 min period.
6. Mental well being of student to be taken care. Many students expressed to talk to their teacher. Parents do not know what their child is doing specially in higher class. Parents should spare some quality time with children

Mr. Behera suggested for more updates about school activities on Face book .The Chairman said all activities and events are marked on our school Facebook page and parents have been shared the link on the official Whatsapp group . She further said that the same will be shared on the EPTA group as well.

**The Chairman asked the EPTA Members about parent vaccination details and put forth a suggestion of have a Vaccination drive for our school parents. Mr. Magar found it very helpful and is ready to co ordinate with any help required**

The Chairman thanked the EPTA Members for sparing their valuable time and attending the meeting. The EPTA Members once again thanked the school and staff members for their sincere efforts.