

PODAR INTERNATIONAL SCHOOL- CHINCHWAD

PARENTS TEACHERS ASSOCIATION

Minutes of Meeting

Parents Teachers Committee Meeting (PTA)

Meeting Date: 29/01/2025

Venue: II D (Ground Floor)

Time: 03:00 pm

Present Members:

1. Ms. Shehanaz Cottar (Chairman)
2. Ms. Manisha Ghosarwade (Secretary)
3. Ms. Vaishali Ransubhe
4. Mr. Mandar Dalvi (Vice Chairman)
5. Mr. Deepak Ratnaparkhi
6. Mr. Gajendra Bidwai
7. Ms. Manasa Rammohan
8. Ms. Geeta Bennur
9. Ms. Geetha Vishwanathan
10. Ms. Shweta Deshmukh
11. Ms. Geet Karamchandani
12. Ms. BlessiaChakranarayan
13. Ms. Sachita Nanekar
14. Ms. Farzeen Firoz
15. Ms. Pranali Chaudhary
16. Mr. Rohidas Patil
17. Ms. Aparna Mane Deshmukh
18. Mr. Suresh Shivalkar
19. Mr. Adhar Samria

The meeting began with a warm welcome to the EPTA members.

Two key officials from the Head Office attended the meeting. Their presence was requested by EPTA Members in the previous meeting.

Mr. Adhar Samaria (Director, Finance)

Mr. Suresh Shivalkar (Chief Officer, Admin)

Mr. Samaria provided an overview of the income and expenses over the last two years. He presented the Balance Sheet for the specified period. The fee hike proposal was explained at a total increase of 15% over two years.

Mr. Samria Sir and Mr. Shivalkar Sir from Mumbai Head Office presented the audited Income and Expenditure Statement and the Balance Sheet for FY 2023-24 and FY 2022-23 and shared the details under the titles:

- Income
- Less – Expenditure
- Surplus/ (Deficit) of Income over expenditure for the year
- Capital expenditure for the year

They also responded to the queries put forth by the EPTA Members and provided them with the requisite clarifications.

Mr. Bidwai asked if the fee structure is uniform across all states.

Mr. Samaria explained that fee structures vary from state to state due to different policies and regulations.

Mr. Bidwai asked about the total income collected from parents for the academic year (A.Y.) 2023-2024 and had a query that why the Administrative Expenses are paid more compared to payment of teaching staff.

Mr. Samaria explained that there was no increase in Fee during Corona period. He also explained that the Administrative Expenses includes Non Teaching Staff

Salary, Bus Services, Infrastructure Maintenance, Building rent, insurance, and other operational costs. Details of the audited data are available in the school office.

Several concerns were raised regarding school policies and administration:

1. Class Strength as per OASIS will be at 40 per class in the years to come.
 - **The Chairman answered as per CBSE norms the strength further for each class will be 40 nos as per OASIS in the years to come (Circular No. 135755/2024/310 dated 31/05/2024).**

2. Use of NCERT Books and Stationery in the Books set.
 - Mr. Dalvi raised a concern that parent have to pay for the Stationery every year. He also requested that Stationery items should be optional when they purchase. He also had a concern why Podar Publication Books been preferred over NCERT books.

The Chairman said we opted for Podar Publication Books because it offers a more detailed curriculum and enables students to gain deeper understanding of the subject matter.

3. Refunding Stationery Purchases
 - The refund process for stationery is cumbersome and time-consuming.

The Chairman said the concern will be forwarded to the Authority.

4. Trip and Annual Day Expenses
 - These expenses are charged separately to parents, adding to their financial burden

The Chairman said that the Trip and Annual Days are optional.

5. PT & Music Classes, Lab and Library:

- PT and Music periods are not conducted on regular basis.
- Students are not utilizing laboratory facilities,

The Chairman said all the classes happen on regular basis and asked the EPTA Members to provide the details of the classes so that the Registers can be checked and corrective measures can be taken.

The EPTA requested the documents presented for the Fee Hike which will help them to explain the other parents. A Fee Hike of 8% was proposed by the EPTA Members and the school suggested for 11% Fee Hike.

After further discussion between the Management and EPTA Members the 10% Fee Hike for A.Y. 2025- 2026 and 2026- 2027 was agreed by the EPTA Members and the school.

The Chairman informed that it would be discussed with the Management and informed further that for the A.Y. 25-26 and 2026-2027 the Management is agreeable to the Fee Hike of 10% proposed by the EPTA Members.

Fee Structure for A.Y. 2025 – 2026 and 2026-2027 as below:

SECTION	2024-2025	2025-2026& 2026-2027	HIKE AMOUNT	PERCENT
Primary	76560	84180	7620	10
Secondary	82800	91080	8280	10
Sr. Secondary (Science)	88200	97020	8820	10
Sr. Secondary (Commerce)	83400	91740	8340	10

Existing facilities like 5% upfront discount for lump sum payment, sibling discount of 10% for 2nd child's fees and above yearly amount to be divided into 3 installments.