

PODAR INTERNATIONAL SCHOOL, MYSORE

Circular to Grade 1 to 10

30 May 2025

Sub: Importance of Punctuality: Reaching School on Time

Dear Parents,

We appreciate the majority of our students who consistently arrive at school on time. Their discipline and punctuality are commendable and will undoubtedly contribute to their future success.

However, we have noticed that a few students regularly arrive late, despite repeated reminders. We kindly request the parents of these students to ensure their children arrive on time. Also it is noticed that the students are sent to school to write examinations when they are sick.

Kindly follow the Below Guidelines for Late Arrival and Examinations:

- Children must be dropped off on or before 8:45 am.
- School main gate will be closed at 8:50 am sharp.
- If a child is late to school due to sickness, going to temple, doctor's appointment, attending function, vehicle breakdown or any other unexpected situation arise, then **kindly do not send the child to school/examination** other than the standard **reporting time of the student to school i.e. 8.45 am**. In such cases we request the parents to take their children home; otherwise it may disrupt the school's schedule and students' punctuality.
- Kindly don't send the students to examination if a child is sick; no separate examination hall for children who are sick during examination days.
- Medical certificate can be provided to Class Teacher, from an authorized doctor if a child is absent for any examination from grade 6 to 10. Parent's intimation to class teacher through Loop portal is sufficient for the students from grade 1 to 5.

Your cooperation and support in instilling punctuality and discipline in our students are invaluable. As emphasized in our Indian tradition and culture, early rising and punctuality are essential for spiritual growth, self-discipline, and success.

Let us work together to establish a morning routine that ensures our children arrive at school on time, every time.

Thank you for your continued support and cooperation.

Regards,



Principal