

**PODAR INTERNATIONAL SCHOOL**

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**PODAR**  
INTERNATIONAL SCHOOL

Ref No: PIS/Cir/2025-26/0026

Date: 07/06/2025

**CIRCULAR: UPDATION OF STUDENT DETAILS ON LOOP LEARNING APP**

Dear Parents and Students,

This is to inform you that student details need to be updated on the Loop Learning App to facilitate the generation of Student ID Cards for the academic year 2025–26.

You are kindly requested to verify and update the following details at the earliest:

- Residential Address
- Email ID
- Mobile Number
- Medical Information
- Emergency Contact Number
- Any other relevant details as required in the app

Additionally, please upload a recent high-resolution photograph of the student in proper school uniform. The face must be clearly visible in the image. Blurred, casual, or incomplete photos may lead to rejection.

🔔 Please Note: The updated details and photograph are mandatory for ID card printing. Incomplete or incorrect information may result in a delay in ID card issuance.

We request all parents and students to complete the updation process, including uploading of the photograph, by the deadline of 11.06.2025.

Your timely support and cooperation in this regard are highly appreciated.

Warm regards,  
Principal