

**Podar International School, Sara City**

**Third Parent Teacher Association Meeting 2024-25**

**MINUTES OF MEETING – 03**

**Meeting chaired by –Mrs. Archana P Karande, Principal and President of EPTA**

**Venue- Library**

**Date-01/02/2025**

**Start time -10:00am**

**End time -11:30am**

**Attendees Members-**

1. Ms. Archana P. Karande
2. Ms. Rajashree Charantimath
3. Ms. Madhuri Sarode
4. Ms. Archana Birdawade
5. Ms. Ekta Gupta
6. Dr. Chandan Choudhary
7. Ms. Nikita Jadhav
8. Ms. Vrushali Kalokhe
9. Ms. Aarti Shikhare
10. Ms. Vanita Pingale
11. Ms. Chhaya Dete
12. Ms. Sherin B Abraham
13. Mr. Mahendra Chavan
14. Mr. Rushikesh Fule
15. Ms. Usha Devi

1. Principal Ma'am welcomed the PTA members to the third and final EPTA meeting of the academic year.

2. Principal Ma'am addressed the significant percentage of third-term fee defaulters. She requested the EPTA members to communicate to parents that prolonged delays in fee payment will incur late charges. Waivers will be granted with trustees' approval only under genuine circumstances with supporting documentation

3. Principal Ma'am emphasized the importance of parent-teacher communication. She stressed the need for parents to proactively communicate their challenges. She noted the difficulty in addressing student issues when parents are not responsive to school calls.

4. Principal Ma'am announced that no admission charges will be levied for Senior KG students transitioning to the first standard.

5. Principal Ma'am informed that admissions for all standards, from Nursery to 9th, have commenced. However, admissions for 10th standard are pending CBSE approval. The Principal requested the PTA members to communicate this information to parents, emphasizing the school's desire for continued growth.

6. Principal Ma'am announced Sports Day, is scheduled on February 13th and 14th, the major remaining event for the academic year 2024-25. Parents of students in standards 1st to 10th are invited to attend on February 14th.

7. Principal Ma'am informed the attendees that Ninth standard exams will be held in February. This will also aid in the smooth transition of students from 9th to 10th. Students must clear the exams to be promoted.

8. Principal Ma'am emphasized that students in 9th and 10th standard must maintain a minimum of 75% attendance to be eligible to appear for the board exams. Students with less than 75% attendance will require valid reasons and supporting documents to be considered for the exams.

9. Principal Ma'am announced that the 2024-25 academic year exam of Grade X students will begin from March 15th. She informed that three preliminary exams have been conducted: the first in December and the second and third in January (beginning and end). The purpose of these prelims is to provide students with ample practice and preparation.

10. Principal Ma'am informed Students requiring significant improvement will attend special classes until February 14th to prepare for the 10th standard board exams.

11. The Principal addressed the issue of students lacking a proper study routine and parental monitoring at home. She emphasized the importance of healthy study habits and noted that some students even find it difficult to stand in the assembly for 15-20 minutes.

12. The Principal elicited on the revision in the fee structure for the AY 2024-25 and 2025-26 which was approved by the EPTA members of AY 2024-25 signed and documented. The fee of 14% is revised for two years. Hence, requested the EPTA Members of the current year to approve the same.

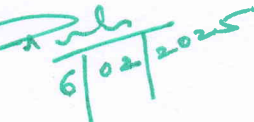
#### **Parent Queries and Responses:**

- **Concern:** A parent suggested that teachers provide diary notes specifying the books required for the next day to reduce the weight of school bags.
- **Concern:** An 8th standard parent raised concerns about student behavior and requested strict action against those causing problems.
- **Reply:** The Principal assured parents that the school is addressing the academic and behavioral issues. She reassured parents that the school is taking necessary measures to ensure student well-being.

### 13. Concluding Remarks:

The Principal thanked the EPTA members for their active participation, valuable concerns, and continued support in fostering the academic and cultural growth of the students. She expressed hope for continued collaboration with the same parents in the next academic year and encouraged them to provide feedback and suggestions for the school's improvement.

Principal Ma'am Sign:

  
6/02/2025