

Podar International School, Sara City

First Parent Teacher Association Meeting 2024-25

MINUTES OF MEETING – 01

Meeting chaired by –Mrs. Archana P Karande

Date- 22/06/2024

Venue- Library

Start time-2:30 P.M,

Attendees Members-

1. Ms. Archana P. Karande
2. Ms. Asha Bhabad
3. Ms. Rajashree Charantimath
4. Mr. Satyavir Yadav
5. Mr. Navnath Kharate
6. Ms. Netra Kudachimath
7. Ms. Madhuri Sarode
8. Ms. N. MuthuMeenakshi
9. Ms. Nikita Jadhav
10. Ms. Vrishali Kalokhe
11. Ms. Aarti Shikhare
12. Ms. Sujata Tonapi
13. Ms. Chhaya Dete
14. Ms. Sherin Biju
15. Mr. Mahendra Chavan
16. Mr. Rushikesh Fule
17. Ms. Usha Devi

Selection of Committee members :-

1)The Principal and the President of the EPTA, Ms Archana Karande ma'am extended a cordial welcome to all the EPTA members for the first formal EPTA meeting of AY 2024-25.

Selection of Committee members was done and various portfolios such as Vice President, Secretary, Joint Secretary were nominated through a Lottery system which was fair and transparent.

After that the Principal mam discussed the rules and responsibilities of various portfolios of the committee during the EPTA meeting. Principal ma'am also informed that prior intimation of meetings will be given to EPTA members 15 days in advance and that they have to acknowledge the same. The principal briefed the members that the meeting will be conducted only if at least 10% of the members are present. If the members are less, then the meeting will be adjourned by the President for half an hour. If the quorum is still not fulfilled then the meeting will be cancelled and recalled after 15 days.

Proceedings of the minutes of meeting will be circulated to all the members present within 15 days after the conduct of the first meeting.

PT- 1 Exam & Open House

Principal ma'am briefed the EPTA members about the upcoming academic events. She apprised the members about PT-1 Exam date and Open House date which is scheduled from 28th June to 8th of July and 13th July respectively. She briefed PTA members about different subject wise competitions planned throughout the year and informed members for monthly PTMs and the dates which are mentioned in the diary.

Principal ma'am briefed the PTA members that the photographs and videos of school activities are uploaded on Facebook and on our School official website. She asked PTA members to ask all the parents to check it on a daily basis.

Upcoming Events and Holidays

Principal ma'am informed members of the upcoming holiday in the month of July.

First Batch of Grade - X

Principal ma'am briefed about the first batch of Grade- X. Principal ma'am elaborated about the experienced and trained staff to teach grade X. Mam also apprised members of the exam schedule of grade X. Mam requested the PTA member to refer to resource people in conducting sessions on career, hygiene, awareness programs etc.

Principal ma'am also briefed about the various committees like Welfare Committee, Anti-Bullying Committee, Health and Hygiene Committee for the overall development of students, and counselling sessions to help students manage stress level .

Parents' queries and resolution :-

1) PTA member from grade I Mr Satyavir Yadav asked about the heavy bags that the students carry to school

Resolution :- To which Principal ma'am suggested to kindly follow the time table and send the books accordingly, especially languages.

2) PTA member from grade II Ms Netra Kudachimath raised concern regarding the diary note given to the children as parents are unable to understand the note written by the child.

Resolution :- Parents were informed that the teachers are correcting diary notes.

3) PTA member from Grade IX Ms MuthuMeenakshi raised concern for physics

Resolution : The teacher has good conceptual clarity and will guide students one to one for doubts.

Principal ma'am concluded the meeting by extending her gratitude to all the EPTA members for their presence and valuable time.

Principal ma'am once again congratulated all the PTA members and requested for their support in all the school initiatives.

Principal Ma'am Sign:

